

Joyce A. Boeringer

P. O. Box 203
Titusville, FL 32781-0203

Cell phone: 321-591-5840
E-mail: JBoeringer1@cfl.rr.com

Objective:

Manage successful execution of enterprise organizational and team strategies and goals through proven skills in leadership, portfolio and project management, performance development programs, and data analytics that support effective and fact-based decisions.

Skills:

Provided Leadership, Portfolio and Project Management to benefit:

- Portfolios for three functional organizations and projects in five functional organizations: managed in accordance with organizational strategies and following Project Management Institute and company best practices.
- Multiple complex and technical projects: required team work and collaboration across multi-functional organizations, business units, multiple U.S. and international sites, including engineering, human resources and shared services.
- Project supplier relationships: included statements of work for courseware design and development, and contracts for other services.
- Software conversion of e-testing course platforms and training management systems: resulted in more efficient systems and services.
- Development and presentation of new project manager training: customized for quick assimilation into the Project Management Office environment.
- Portfolio owner and project reporting: included risk management and project status on initiation, planning, monitoring and controlling, execution, and closing activities resulting in awareness and information about portfolios and projects.
- Management and facilitation of Leadership sessions: for all levels of management and Integrated Project Team Leads at multiple United States and International sites including scheduling and coordination with senior executives.
- Customized consultation services: included learning goals, team building and computer software solutions for process improvements, site management, teams, and customers which resulted in improved individual and group performance and productivity.
- Implementation, training and sustaining support: for a new electronic roster system at five Boeing sites resulting in significantly decreased cost and elimination of manual training attendance input.
- Computer training support for all levels of Microsoft Office software: met training requirements for 3,000 employees across the Boeing enterprise, including coordinating instructors' and course schedules, training consultation with employees, and budget recommendations.
- Research, development and implementation of new test-out methodology: significantly decreased instructor and student classroom hours.
- Research, development and presentation of courses utilizing new "Minds-On" blended learning methodology: eliminated a one-year training backlog and significantly reduced student cycle time from course request to course completion.
- NASA-Boeing Source Evaluation purchase of computer training materials: included site implementation and delivery for use by 3,000 employees.
- Training for site-wide initiatives: included the new Electronic Timecard System and enterprise strategic Vision Support Plan.

Joyce A. Boeringer

Page 2

Skills (continued):

Other Skills:

- Strong project and time management skills, research, and analysis to support special projects, training requirements and course development.
- Excellent interpersonal, communication, written, verbal, and listening skills.
- Excellent skills and abilities in diversity awareness, critical thinking, versatility, team performance, and managing others for success.
- Proficient in all levels of Microsoft Office software: MS Project, Excel, Outlook, PowerPoint, and Word; and Mindjet MindManager; Adobe Acrobat; MiniTab and SPSS (statistical tools). Working knowledge in Access, FrontPage, and Visio.
- Software and courseware testing and anomaly documentation.

Work History:

PhD Student: September, 2012 to present.

The Boeing Company:

- Project Management Specialist, 2004 – August, 2012.
- Employee Development Specialist, 1999 – 2004.
- IT and learning development positions – 1978 – 1999.
- Executive Secretary – 1972 - 1975.

Education:

- PhD student, Organization and Management, Project Management specialization, Capella University, Expected 2014.
- M.A., Computer Resources and Information Management, Webster University, 2000.
- B.A., Business, Barry University, 1997.

Certifications:

- Lean Six Sigma Black Belt, Boeing.
- Certified Lean Six Sigma Green Belt, Boeing.
- Certified Corporate On-Line Instructor, New York University.
- Certified Genuine Leadership Facilitator, Achieve Global (Zenger-Miller).
- Certified Birkman Coach, Birkman International Inc.
- Certified Teamwork Learning Path Facilitator, Development Dimensions International (DDI).
- Certified Dale Carnegie speaker.

Professional/Awards:

- Gerard Alexander Monk Memorial Scholarship, Partnering for Compliance™ International Conference.
- Project Management Institute, International and Space Coast Chapter Member.
- American Society for Training and Development, Member.
- Boeing Learning, Training and Development, Diversity Award.
- Boeing Learning Summit presenter at Boeing Leadership Center.
- TechLearn Conference: selected through competitive proposal process to present at two international conferences.
- Manned Space Flight Awareness Launch Honoree, NASA (Two awards).
- NASA special certificate recognition: exceeding expectations for development and delivery of training that supported the astronauts, Kennedy Space Center engineers and Houston Mission Engineering Support Center during on-orbit missions.