

POSITION TITLE:Export Control & Contracts Specialist

Position Summary:

As an Export Import Control Specialist, must administer the requirements of licensing, technical assistance agreements and other export control matters in accordance with US Government Regulations Ensure compliance with Federal export regulations, including ITAR, EAR and Treasury and Customs Regulations relating to export of products, services, transfers of technical data, employment of foreign nationals and all other export licensing and compliance matters. As a Contracts Specialist, knowledgeable of the FAR and DFARS with a solid understanding of GSA contracting methods, NDA's; familiar with the U.S. Government proposal review processes and auditing procedures; with a high level of integrity.

Position Responsibilities:

- Experience in the licensing (export/import and ITAR) arena.
 - Detail oriented and familiar with the US law and regulation related to export controls, both defense and commerce.
 - Instruct all personnel on the proper procedures for import and export controls..
 - Serve as the facility point of contact for HQ Export Control.
 - In the event of combined job duties, as in the case of this position, the export control duties must take first priority.
 - In addition to lines of reporting in the Business Unit, Subsidiary or Facility, the TCO and ATCO shall report to HQ Export Control.
 - Administer complex contractual and proposal activities for Government (primarily DOD) and commercial contracts.
 - Identify and resolve contract and proposal issues, bid strategy, risk areas, and implications of emerging contractual issues.
 - Draft teaming agreements, NDA's, proposals, purchase orders, and contracts.
 - Interact daily with executives, program managers, government personnel, prime contractors, and subcontractors facilitating resolution of invoice payment and other contractual issues.
 - Develop and periodically update company contracting policies and procedures.
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Position Requirements:

- Minimum 3-5 years of acquisition experience with an emphasis in contract placement and management. Professional training on ITAR and export/import compliance.
- BS/BA Degree in an associated discipline or the equivalent experience required.
- 5 years of experience with the Department of Defense Contracting preferred.
- Level II Certification in Contracting from the Defense Acquisition University preferred.
- Warranted U.S. Government Contracting Officer from the Department of Defense is plus.
- CFCM (Certified Federal Contracts Manager) designation, CCCM (Certified Commercial Contracts Manager) designation, or a CPCM (Certified Professional Contract Manager) designation from NCMA (National Contract Management Association) is helpful.

Submit your letter of interest/resume to resumes@airbusmilitaryna.com